

**Career Visions  
Workforce Preparation Program  
Assessment of Services  
Revised July 16, 2007**



The following is a list of services currently offered by the Career Visions Program at William S Hart Union High School District.

Guest Speakers -

Services include arranging for community professionals to appear and discuss career and educational options for transitioning students.

Interactive Multimedia Career Survey-

This service couples the "Data Wizard" vocational exploration software with the "O-NET" website to investigate career interests, and subsequent educational avenues needed to obtain transitional goals.

Individual Transitional Planning -

When requested, program staff work closely with the student's education team to develop realistic transitional goals and timelines.

Workforce Preparation Classes -

A service where students attend workforce preparation classes (currently known as Careers Club or Career Visions Class). Classes may be offered on a credit/non credit basis, but. Emphasis is placed on practical career training activities such as interviewing, completing job applications, and interest exploration in support of community based work training.

Student Work Program -

Students gain paid work experience exploring a variety of careers. Currently the department employs more than four hundred youth annually in positions ranging from administrative to forestry. Emphasis is placed on mastery of basic work ethic in a community placement of expressed interest.

Junior Achievement, Why Try, Learn to Earn and Classroom Based Career Planning -

Transitional training programs facilitated by Career Visions Staff in which students at the middle and high school grade levels are introduced to career education and independent living curriculum developmentally appropriate for their grade level. Using this curriculum, students are often exposed for the first time to the concepts of empowerment and self-advocacy while assessing transitional needs and services.

#### Acquisition of Legal Documents -

As part of addressing transitional concerns, the program may assist students and their families in securing legal documentation necessary for work. Most commonly needed include: work permits; birth certificate; social security card; California ID; provisional and/or Class "C" driver's license; and in special circumstances, procurement of a work visa.

#### Other Transitional Services -

Transitional services offered by the program include assisting students with: opening a savings account; organization of a formal school to work transition portfolio; and procurement of bus pass and student I. D. In addition, Career Visions sponsors students in: skills development at local occupational centers; community colleges, and the Armed Services.

#### Department of Rehabilitation - Transition Partnership Program

The Career Visions Program works closely with the educational planning team and Counselors from the Department of Rehabilitation to offer students with disabilities career development and job training support, in addition to community placement services.

#### Job Shadowing -

The department arranges and sponsors students in community based Job Shadowing as needed. Utilizing this service, students are able to participate in career exploration in a professional work environment of interest.

#### Work Based Learning -

Career Visions currently sponsors work based learning in a cooperative effort with local employers throughout the Santa Clarita Valley.

#### Counseling and Job Coaching -

The Career Visions Team is available to any student for counseling on work related issues. In addition departmental representatives: attend case conferences and staff meetings; facilitate in-services; and provide recommendations at IEP meetings related to transitional matters.

#### Community Job Placement -

The department currently maintains a contractual collaborative with Workforce Investment, the Department of Rehabilitation, and WorkAbility I, offering community job placement in accordance with work permit guidelines.