

Senior Project Fall 2009 Calendar

Week	Dates	Assignments/Discussion	Work Due
1	Aug 13 – Aug 14	Meeting days/requirements	
2	Aug 17 – Aug 21	Meeting days/requirements	
3	Aug 24 – Aug 28	Hand out all paperwork Journal Portfolio Requirements Potential Mentors	<ul style="list-style-type: none"> Journal #1 Bring Binder with 5 tabs
4	Aug 31 – Sept 4	Project Proposal Mentors	<ul style="list-style-type: none"> Journal #2 Signed Course Orientation
5	Sept 7 – Sept 11 9/7 ⇒ Labor Day	Mentor Interview/Contract	<ul style="list-style-type: none"> Journal #3
6	Sept 14 – Sept 18 9/18 ⇒ PR #1	Review Project Selection	<ul style="list-style-type: none"> Journal #1-4 Mentor Interview Write Up Mentor Contract Portfolio Check (Bring Entire PF)
7	Sept 21 – Sept 25	Reports Begin working on and logging project hours	<ul style="list-style-type: none"> Journal #5 Project Proposal
8	Sept 28 – Oct 2 9/28-29 ⇒ Fall Break	Reports	<ul style="list-style-type: none"> Journal #6 History Report Due
9	Oct 5 – Oct 9	Reports	<ul style="list-style-type: none"> Journal #7 Future Report Due
10	Oct 12 – Oct 16 10/16 ⇒ End Q1	Reports	<ul style="list-style-type: none"> Journal #5-8 History Report – Final Re-Write (if necessary) Portfolio Check (Bring Entire PF)
11	Oct 19 – Oct 23	Reports	<ul style="list-style-type: none"> Journal #9 Future Report – Final Re-Write (if necessary)
12	Oct 26 – Oct 30	Reports	<ul style="list-style-type: none"> Journal #10 Education Report Due
13	Nov 2 – Nov 6	Salary Worksheet	<ul style="list-style-type: none"> Journal #11 Salary Worksheet
14	Nov 9 – Nov 13 11/11 ⇒ Vet. Day 11/13 ⇒ PR #2	Successful People	<ul style="list-style-type: none"> Journal #12 Education Report – Final Re-Write (if necessary)
15	Nov 16 – Nov 20	Prepare for Presentations Sign up for Presentation Times Prepare for Presentations Mentor Evaluation of Student	<ul style="list-style-type: none"> Journal #13 Salary Worksheet – Final Re-Write (if necessary)
16	Nov 23 – Nov 27 11/26-27 ⇒ Thanksgiving	Reflection Paper Thank you Letter Bibliography Final Portfolio Prepare for Presentations	<ul style="list-style-type: none"> Journal #14 Successful People Write Up Due with Interview notes sheets
17	Dec 10th	Presentations	<ul style="list-style-type: none"> Dec 10th from 1-3 pm: Professional Presentation Journal #15
18	Dec 10 – Dec 11	ALL PORTFOLIOS DUE THIS WEEK ON YOUR REGULAR MEETING DAY – NO LATE WORK ACCEPTED	<ul style="list-style-type: none"> Reflection Paper Bibliography Mentor Thank You Letter Mentor Evaluation of Student Journals 13-15 Final Portfolio (include above referenced items)
19	Dec 15 – Dec 17	FINALS	

- ❖ Journal every week – thorough reflections on what you have done for the project and your thoughts on it (16 total journals)
- ❖ Log all practical project hours on hours log sheet
- ❖ Continuously organize portfolio –see Portfolio Requirements
- ❖ Continuously track bibliography sources
- ❖ ALL WORK MUST BE TYPED!!!! To use student copies see: H:\Students\Common\Career Exploration Project – Feel free to email them to yourself at home!